



York Baptist Association

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Building Reservation Form

Today's Date: _____

Use this form to request a date to reserve the York Baptist Association facilities. If there is a conflict on the date and/or arrangements requested, you will be contacted.

Date Requested for Use: _____

Beginning Time: _____ am / pm Ending Time: _____ am / pm

Name of Event/Group: _____

Is this a church-related activity? _____ Yes _____ No

Person in Charge: _____ Phone: (_____) _____

Areas/Rooms Requested: _____ Entire Building
 _____ Front Room
 _____ Back Room (Fellowship Area)
 _____ Conference Room (Board Room)
 _____ Kitchen

Attendance Expected: _____

Need to check out a key: _____ Yes _____ No

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For Office Use Only:

_____ Approved _____ Denied

If denied, state reason: _____

Date: _____ Staff: _____